

INSTRUCTIONS FOR POSTER AUTHORS

For the young scientist poster session, all poster authors of the 2023 Dragon 5 Symposium are requested to:

1. Provide a paper poster in A0 size and the relevant electronic version
2. Give a short (max 3 minutes) presentation of their poster
3. Deliver the e-poster, paper poster and presentation
4. Participate in the Adjudicated Poster Session on Tuesday, 12th September 2023.

Only the posters presented by the Dragon 5 Young Scientists (not PIs/co-PIs) will be accepted for the adjudicated poster session on Tuesday 12th September 2023. In case the YS cannot attend the symposium, the paper poster can still be provided for displaying during the coffee breaks.

1. PREPARATION OF A0 SIZE POSTER

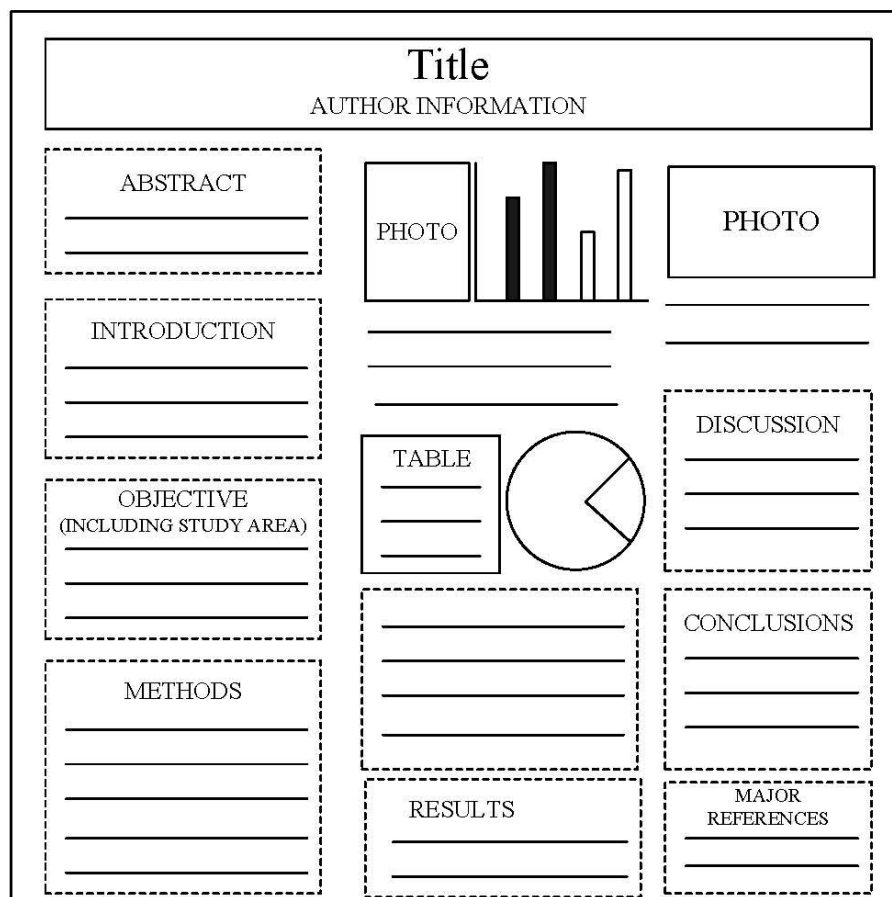
Content

The poster should report the Young Scientist research results related to the Dragon 5 project.

Dimensions of Poster Presentations

- Poster width should be 84,1 cm
- Poster height should be 118,9 cm.

See following diagram.



Design and Format

- Use graphs, charts and illustrations as much as possible. Minimize use of text and tables
- Use large bold lettering for readability (minimum font size 14pt non-serif e.g. Arial)
- Graphic poster presentations should be readable from 2.5m away
- The use of colour graphics will enhance poster readability and attractiveness.

Content

- Title: **BOLD AND UPPER CASE**, followed by author's name and affiliation; include email addresses and web addresses if appropriate.
- Abstract: - do not to exceed 500 words
- Introduction
- Objective (including study area if have)
- Methods
- Results
- Discussion
- Conclusion
- Major references (maximum of 5 citations)
- Use borders or white space to separate sections.

2. PREPARATION OF THE POSTER PRESENTATION

The Poster presentation by each Young Scientist is scheduled for maximum 8 minutes, i.e. 3 minutes for the presentation plus 5 minutes for Q&A by the Adjudicators.

**** Poster presentations shall not exceed 3 minutes ****

Please download [HERE](#) the customised **ppt template** for your use and convenience. The slides should be compiled in a clear and concise way and should be designed in a size sufficient to be read on-screen in the assigned Poster session room. The presentations shall be given in **English**.

3. DELIVERY OF E-POSTER, PAPER POSTER & PRESENTATION

Please ensure that you have prepared the following 3 items:

Item	File type	Where	Deadline
E-poster	pdf	ConfTool	1 st September 2023
Paper Poster	paper A0 format	Registration desk	11 th September 2023 15:00
Presentation	ppt or pdf	Oral Presentation to be given in assigned Poster session room on 12 th September 2023 (PM). See online detailed programme for time and location.	11 th September 2023 15:00

E-POSTER

The poster in electronic format (.pdf version) should be uploaded to the associated abstract in your ConfTool account <https://www.conftool.pro/2023DragonSymp/> by no later than 1st September 2023 for inclusion in the online programme.

Please follow the convention below for the file naming:

POSTER-<abstract number>-<author surname>-<author given name>.pdf

POSTER-123-Smith-John.pdf

Note: the upper file size limit is 20MB for upload in the ConfTool.

PAPER POSTER

The paper posters have to be delivered at the registration desk upon arrival at the Inner Mongolia Normal University (IMNU) by no later than Monday 11th September 2023 15:00 hrs. The posters will be mounted by the local organisers on the relevant panels ahead of the session.

PRINTING OF POSTERS SERVICE IS NOT AVAILABLE AT THE SYMPOSIUM

PRESENTATION

The poster presentation should be delivered via a USB memory stick during onsite registration in the registration area at IMNU. A technician will be available to copy your presentation and to upload it to the relevant computer in the assigned poster session room. The computers available in this area will have a shared folder with the computers located in each poster session room and the same configuration. Poster presenters must ensure that they have provided the poster presentation by 11th September 15:00 hrs. Any presentation from personal laptops is not allowed to ensure a smooth programme running and minimise the transition time between presentations.

Please use the following filename convention for your presentation file:

Poster-<abstract number>-<author surname>-<author given name>.ppt

E.g. Poster-123-Smith-John.ppt

Presentations should be in MS PowerPoint or Acrobat pdf.

4. DURING THE SYMPOSIUM

The Dragon 5 Young Scientists shall present their research to the Dragon 5 scientific community during a dedicated poster session, which will take place on **Tuesday, 12th September 2023 (PM)**. Please refer to the online programme <https://www.conftool.pro/2023DragonSymp/sessions.php>.

The sessions will take place in 6 parallel rooms organised by thematic area. The poster presentations will be adjudicated by selected Dragon evaluators. There will be certificates and prizes awarded on Friday 15th September 2023 (AM) for the best posters in each category.

The presentations will be launched by a member of the technical team and will be stopped after the foreseen presentation time has expired (please ensure that the presentation respects the time limit of 3 minutes). Following the end of the presentation, presenters must be available to answer a questions from the adjudicators during the allocated 5 minutes Q/A.

The A0 paper posters will be displayed in an area close to the relevant poster session rooms. Please check that your poster is located on the correct board and in the correct category.

During coffee breaks, where possible the poster presenters should be available in the area where paper posters are displayed to answer questions from the Dragon scientific community. The posters shall be removed by young scientists themselves on Friday 15th September 2023 during the morning coffee break. Posters not removed will be disposed at the end of the Symposium.